



**Job Title:** Social Skills & Summer Camp Coordinator

The Social Skills & Summer Camp Coordinator is a Behavior Technician who oversees the location's Social Skills Program and Summer Camp. In this role, the Social Skills Coordinator will be working with the BCBA overseeing the Social Skills and Summer Camp to develop activities and assist with the logistics of Social Skills groups and camp. This position works 40 hours per week in the center Monday through Friday. The Social Skills & Summer Camp Coordinator will report directly to the Social Skills & Summer Camp Director. This position will be responsible for some direct care with clients where they will provide direct one-on-one behavioral interventions as needed, but will primarily be supporting and running the group. The Social Skills & Summer Camp Coordinator will utilize interventions developed out of the science of Applied Behavior Analysis to assist their client(s) achieve their goals.

**Major Duties:**

- Leading or monitoring Social Skills Groups and a Summer Camp room
- Participating in the planning of groups and camp hosted by the location
- Preparing the materials and visual models for social skills groups
- Establish & maintain a therapeutic relationship by pairing self as a reinforcing entity and building the value for the client of social interaction with the BT.
- Prompt safe and socially acceptable replacement behaviors in order to build a repertoire of communication, social interaction, and problem-solving skills.
- Increase the frequency or duration of safe and appropriate replacement behaviors by providing access to reinforcers (desired items/actions, attention, or removal of demands/aversive situations).
- Mentor and provide support to BTs having difficulties during SSGs/camp. Report the need for additional training to the Social Skills Group & Summer Camp Director.
- Run a Summer Camp orientation for the location's summer camp
- Accurately collect data based on current programming.
- Follow the treatment plan goals and interventions utilizing sound judgment and seek out appropriate consultation.
- Recognize when modifications are necessary and discuss with the BCBA overseeing social skills groups and camp
- Maintain positive relationships with CPT staff and families, report concerns to the BCBA overseeing social skills groups and Clinical Supervisor
- All other duties as assigned

**Skills and Competencies:**

- Proficient in the use of various computer programs including Microsoft Office, Google Suite, and other data collection programs specific to our industry.

- Confident communication skills for interactions with family members and caregivers of the client.
- Excellent written communication skills for Session notes and other forms of documentation.

### **Physical Requirements**

- Ability to block, move or lift a child up to 60lbs of weight and keep them safe in the process.
- Ability to climb stairs while supporting/shadowing an individual to teach this behavior and ensure their safety.
- Ability to model and teach daily living skills.
- Ability to meet/work with clients at various locations including but not limited to their homes (primary location), schools, etc.

### **Education**

- High school diploma or equivalent required
- An Associate's degree in Psychology or a related field is preferred

The Behavior Technician will report directly to the BCBA overseeing the social skills groups and Clinical Supervisor assigned to the case, as well as the Clinical Director.