1. When logged into CR, click on the ***Client Name*** icon.
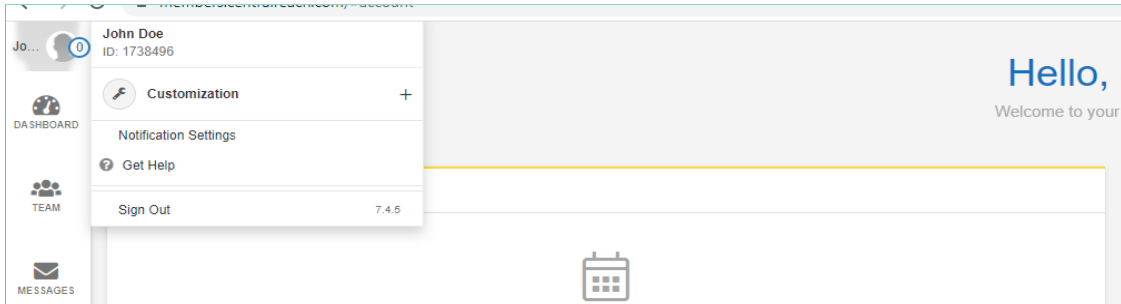

2. Click ***Email*** or ***SMS*** in the ***Message Center*** to receive notifications***.***