



Job Title: Social Skills Group & Summer Camp Director

The Social Skills Group & Summer Camp Director (SSG & SC) will oversee and lead the location's Social Skills Groups and Summer Camp. This is a 40 hours per week position and answers directly to the Clinical Director of each location. The SSG & SC Director must possess exceptional communication skills both verbal and written and must exude professionalism in all interactions as a representative of Connect Plus Therapy. This role requires the person to oversee the quality of the clinical programming for all clients in the program. The SSG & SC Director is required to work in the center from Monday through Friday. Flexible hours and occasional field work may be required to accommodate client and staff needs. Billable hours are based on the assigned caseload by the Clinical Director and according to requirements described by payors and the BACB.

Major Duties:

- Maintain and enhance curriculum development of Social Skills Groups and Summer Program in alignment with evidenced based practice
- Collaborates with interdisciplinary teams to allow for a general efficient workflow between the SSG/Camp, administrative operations, and other clinical programs
- Engage in outreach activities and create strategies for the growth and efficiency of the SSG/Camp
- Development, planning, and execution of the location's summer camp and quarterly group theme Special Social Events including curriculum, structure, and scheduling of collaborating and supervising BCBA's
- Develop and implement clinical programs, policies and procedures necessary to support the SSG/Camp
- Oversee all clinical staff assigned to the SSG/Camp including supervision, mentoring, assisting with the training of new and existing staff, employee relations, evaluations, and case reviews
- Oversee implementation of programs for all clients in the program and provide support with client and/or parent relations as needed
- Resolve and engage in insurance issues and relations like authorizations and peer-to-peer reviews and ensure correct formatting and data collection to meet payor requirements
- Provide services to assigned cases such as conducting standardized assessments, developing treatment plans, protocol modification, parent training, and data collection
- Assist with the assignment of providers for clients in the SSG/Camp
- All other duties as assigned

Skills and Competencies:

- Supervision experience in overseeing ABA programming of BT/RBT implementation and parent training, including active status to supervise via BACB
- Proficient in the use of various computer programs including Microsoft Office, Google Suite, Central Reach, learning trees, and other data collection programs specific to our industry.
- Confident communication skills for fielding calls on behalf of the agency and its representatives.
- Excellent written communication skills for professional emails and various reporting methods.

Physical Requirements:

- Ability to block, move or lift a child up to 60lbs of weight and keep them safe in the process.
- Ability to climb stairs while supporting/shadowing an individual to teach this behavior and ensure their safety.
- Ability to model and teach daily living skills.
- Ability to meet/work with clients at various locations including but not limited to their homes (primary location), schools, etc.

Education and Experience

- A Master's Degree in Applied Behavior analysis is required
- Board Certified Behavior Analyst certificate is required
- One year of Management/Leadership experience is required
- Three years of BCBA experience is required
- Two years of experience providing ABA therapy to adults is required